

## **The Museum of Military Intelligence (MMI)**

### **Job Description**

#### **Curator**

The Museum of Military Intelligence is looking to recruit a Curator at a very exciting period of its history. We recently announced a partnership with The London Tunnels which will transform a former World War II tunnel complex in the centre of London into a major tourist attraction. Within the tunnels will be a permanent base for MMI, with exhibitions showcasing the history of British Military Intelligence.

The Curator will lead on supporting the curation of the exhibitions, interpretation, and visitor engagement strategies. This is a fantastic opportunity to be part of London's newest and most exciting tourist attraction and to bring the history of British Military Intelligence alive to new and global audiences.

<b>Line Manager:</b>	The Chairman of the Board of Trustees
<b>Responsible for;</b>	Assistant Curator, Archivist, Volunteers
<b>Contract:</b>	Permanent
<b>Salary:</b>	£36,000 per annum, 3% pension contributions, 30 days annual leave (plus Bank Holidays).
<b>Location:</b>	Chicksands in Bedfordshire and The London Tunnels

The Curator will manage the museum team of staff and volunteers in the day-to-day activities of the existing museum and archive at Chicksands prior to our move, and lead the museum team in supporting the new exhibitions in The London Tunnels, working closely with the designers and project team.

#### **Key Responsibilities**

Oversee the day to day activities at the current Museum at Chicksands until 2030

Work closely with the exhibition designers, project team, and stakeholders on developing and implementing the new exhibitions at the London Tunnels

Develop interpretation strategies for the Museum and The London Tunnels.

Develop and deliver audience engagement strategies (including digital) to ensure the stories of British Military Intelligence are accessible and inspire diverse and global audiences

Ensure the care and conservation of the collection and advise on potential new acquisitions

Be the public face of the Museum and represent the Museum nationally and internationally

Attend every Board Meeting and update Trustees on activities and progress

Manage the annual budget and produce regular financial reports

Ensure compliance with all relevant bodies and sectors (Charities Commission, Companies House etc)

Manage, mentor and inspire the staff and volunteers

## **Person Specification**

Experience of curating exhibitions

Knowledge of, or interest in, military intelligence

Understanding of how to attract and engage new audiences, especially families and young people

Experience or understanding of curating exhibitions in non-museum settings

Flexibility to work across multiple sites, with regular travel to London

Experience of engaging schools in visits to museum exhibitions

Understanding of how to employ multimedia to enhance and compliment more 'traditional' museum artefacts

Experience of implementing audience evaluation to inform and shape future strategy

Good knowledge of the museum sector and opportunities and challenges the sector faces

Energy and enthusiasm to deliver this groundbreaking new project

Strong communication and interpersonal skills and experience of working with multiple and diverse partners

## **How to apply**

Please send your CV and supporting letter to [intmuseumchair@gmail.com](mailto:intmuseumchair@gmail.com), outlining how your skills and experience match the role, by 19 September.